



The Florida House of Representatives

Select Committee on Redistricting

418 The Capitol

Phone: (850) 717-5234

Steve Crisafulli
Speaker

Jose Oliva
Chair

STATE SENATE REDISTRICTING BILL OR AMENDMENT PROCESSING REQUEST

Representative: _____ District #: _____

Contact Person: _____ Contact Phone #: _____

Filing a Bill or Amendment? Bill Committee Amendment Floor Amendment

If an amendment, what is it being filed to? _____

- Is the bill or amendment a complete plan? YES
- Has the bill or amendment been checked for contiguity? YES
- If the bill or amendment contains technical errorsⁱ, is the Select Committee staff permitted to correct the technical errors? YES NO

With this form, you **must** provide the Select Committee on Redistricting with the bill or amendment on a **CD or DVD**. The CD or DVD must include the Representative's signature and the date of submission.

- Is the CD or DVD included with this form? YES
- Have all e-mails and other documents related to the drawing of the bill or amendment have been submitted to: redistrictingrecords@myfloridahouse.gov? YES
- Was the bill or amendment created using the MyDistrictBuilder application?ⁱⁱ YES NO
 - If **NO**, please list which other program(s) were used to create the bill of amendment and any additional data that was used: _____
- Please indicate the identity of every person involved in drawing, reviewing, directing, or approving the proposed bill or amendment, including the member submitting the bill or amendment, Select Committee Staff and legal counsel: _____

By signing below, you are agreeing to the following:

- A request to file a bill or a Committee and/or a Floor amendment, which the Select Committee on Redistricting will process and then submit to the House Bill Drafting Service for final preparation for filing either with the Committee itself or for the Floor. Note, you must still use **Leagis** in the ordinary manner to approve the filing of the bill or the Floor amendment as you would do for any other amendment.
- The member filing the bill or amendment is prepared to explain to Committee or on the Floor the criteria used by the map drawers including the methodology used in drawing the plan; and the sources of any data used in the creation of the map other than the data contained in MyDistrictBuilder. The member should also be able to provide a non-partisan and incumbent-neutral justification for the proposed configuration of each district, which consistently applied methodology that was used in drawing the bill or amendment and be able to explain in detail the results of any functional analysis performed to ensure that the ability of minorities to elect the candidates of their choice is not diminished, and to explain how the proposal satisfies all of the constitutional and statutory criteria applicable to a Congressional redistricting plan.

Representative's Signatureⁱⁱⁱ

Date

This form must be submitted by the Representative or authorized employee of the House, completed in its entirety and the accompanying CD or DVD to the Select Committee on Redistricting in 418C.^{iv}

ONLY COMMITTEE STAFF FILL IN THIS SECTION	Plan ID _____ and, if applicable, Public ID _____
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Notes: Do not include this page with the redistricting bill or amendment processing request.

ⁱ “Technical errors could occur in one of two ways:

1. An unassigned census block, which is surrounded entirely by a district or surrounded by a district and water in such a manner that is clearly intended to be part of that district.
2. An unassigned layer of geography that has no population.

If a Representative opts to NOT permit House Select Committee on Redistricting staff to correct errors of this nature, the plan will NOT be processed, but instead will be returned to whoever submitted the form.

ⁱⁱ If utilizing a district building application other than MyDistrictBuilder, it is the responsibility of the Representative to submit the bill or amendment in a format that is compatible with MyDistrictBuilder.

Generally, most redistricting software applications can save a redistricting plan file in the format used by the U.S. Department of Justice. Therefore, there is a common language that most redistricting applications can read. However, it is still suggested that you consult with the House Select Committee on Redistricting staff if you intend to submit a plan that was generated in an application other than the House’s MyDistrictBuilder.

ⁱⁱⁱ Note: Electronic signatures will not be accepted.

^{iv} If the information required by this form is incomplete or inaccurate, all the contents submitted will be returned in their entirety to whoever submitted the form.